2025 ASK A SAGE EXPERT SERIES

The Quest for the Golden Ledger:

A Smart Rules Adventure

Zoom Tips

Ask Questions

Please feel free to unmute yourself and ask questions live, or use the “As a Question” feature to type them in.

Chat

Click the Chat button at the bottom of the Zoom window to open the chat panel, where you can send messages and engage with participants either publicly or privately.

Raise Your Hand

if you need assistance, click the Raise Hand button in the Zoom toolbar to alert the host, and they will address your concern as soon as possible.

Today's Presenters

Sam Narlock

Sage Intacct
Senior Consultant

Joseph Ocbena

Sage Intacct
Solution Architect

Quest Objectives

armanino

01

Unlock the power of Smart Rules to automate and enforce 1099 vendor requirements.

02

Discover how to elevate AR invoice descriptions using Smart Events.

03

Explore best practices for using dimension relationships.

Choose Your Own Adventure

You find yourself at a crossroads in your project. You have two options:

Good solution: Follow the standard process to complete the task. It works, but it may take more time and effort.

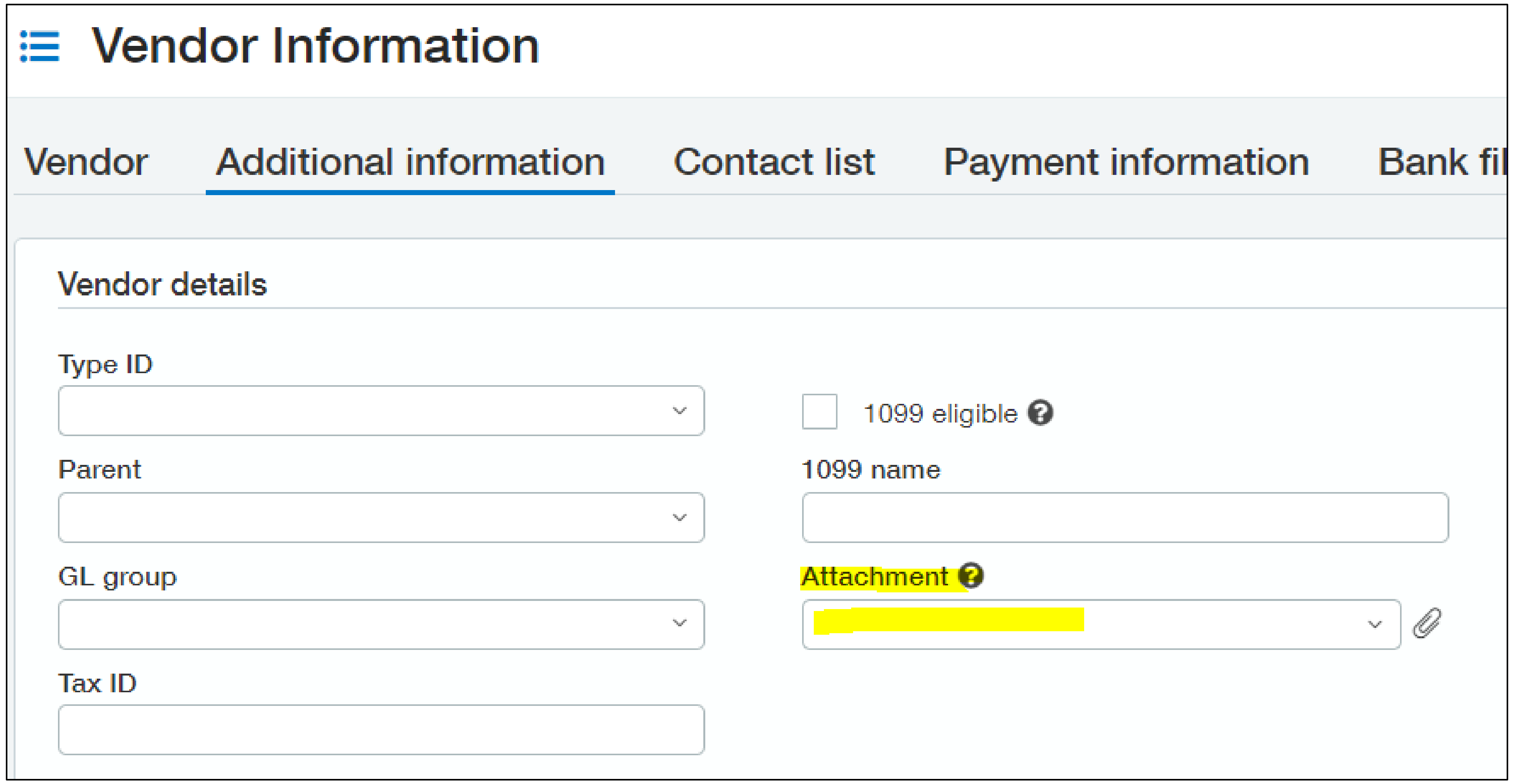
Better solution: Take advantage of more efficient features to make the task quicker and smoother, saving you time in the long run.

Enforce 1099 Vendor Requirements

Enforce 1099 Vendor Requirements

armanino

Where's the W-9?



Scenario

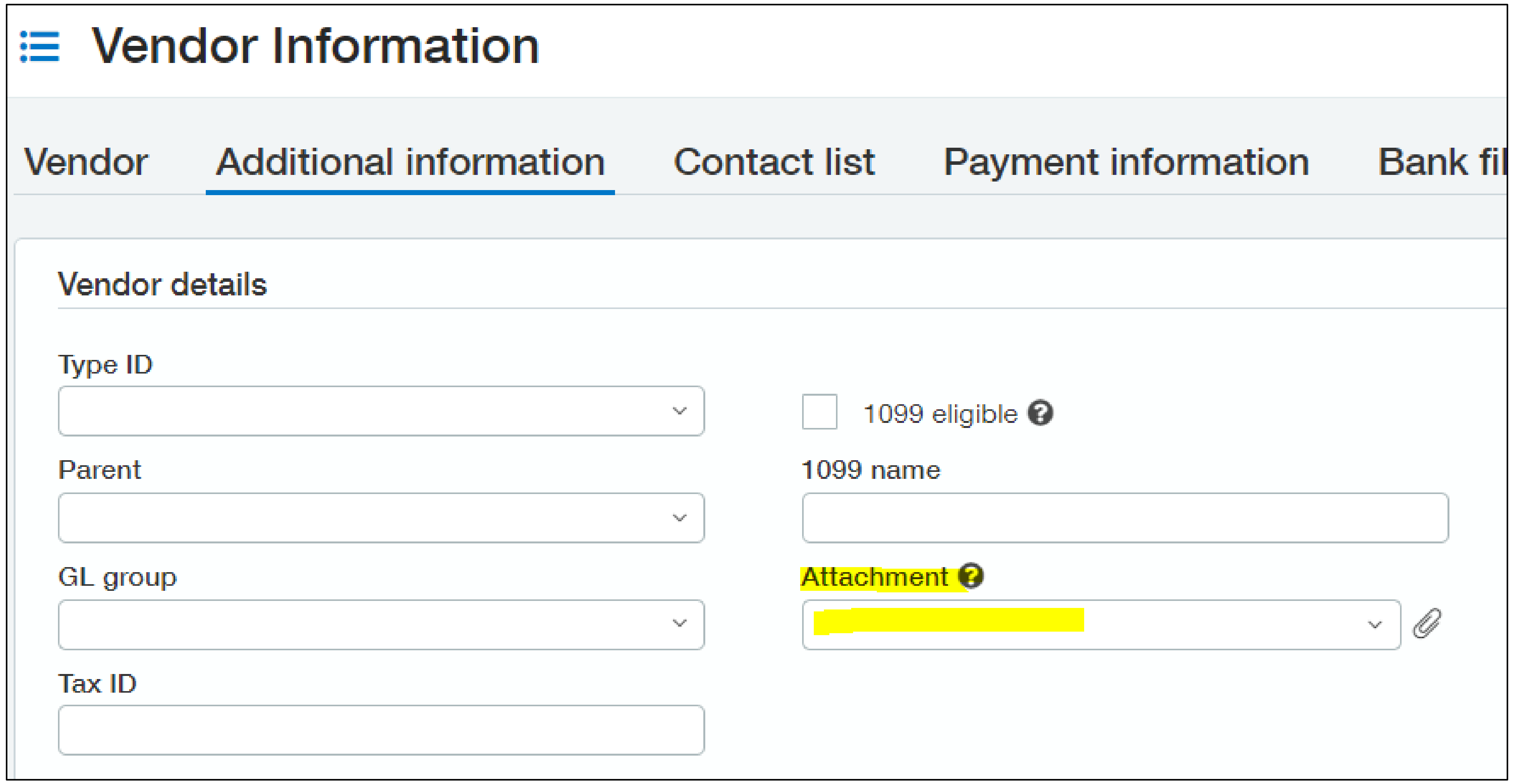
My AP Clerk always forgets to attach the W-9 forms on new vendors.

Good Solution

Review W-9's on file during tax season.

Enforce 1099 Vendor Requirements

Where's the W-9?



Scenario

My AP Clerk always forgets to attach the W-9 forms on new vendors.

Better Solution

Use **Smart Rules** to require attachments.

Smart Rules are conditions that generate warning or error messages to the user. They are key to building compliance and ensures business practices are enforced within your organization.

Bonus: Require attachment for 1099able vendors only.

Enforce 1099 Vendor Requirements

Where’s the W-9?

How to Add Smart Rules

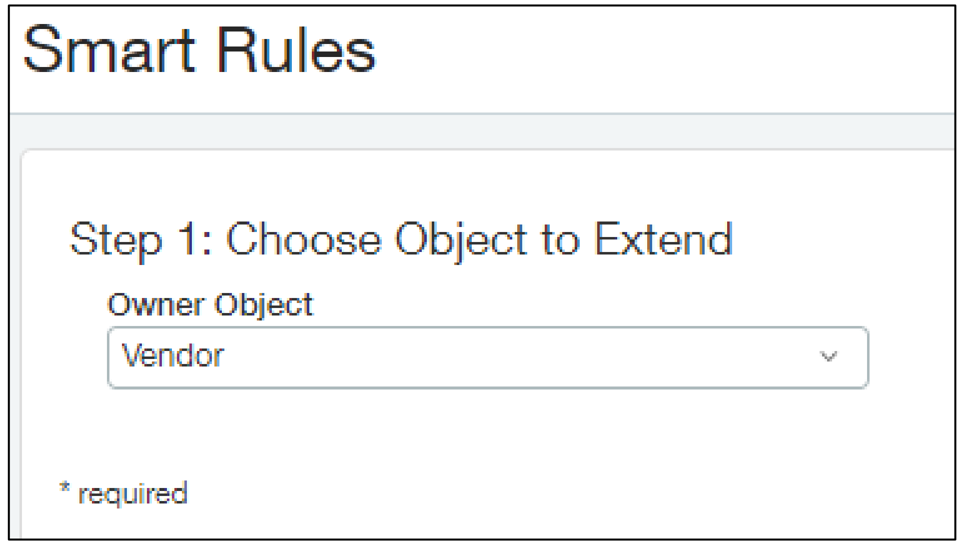
Top Level > Platform Services > Smart Rules

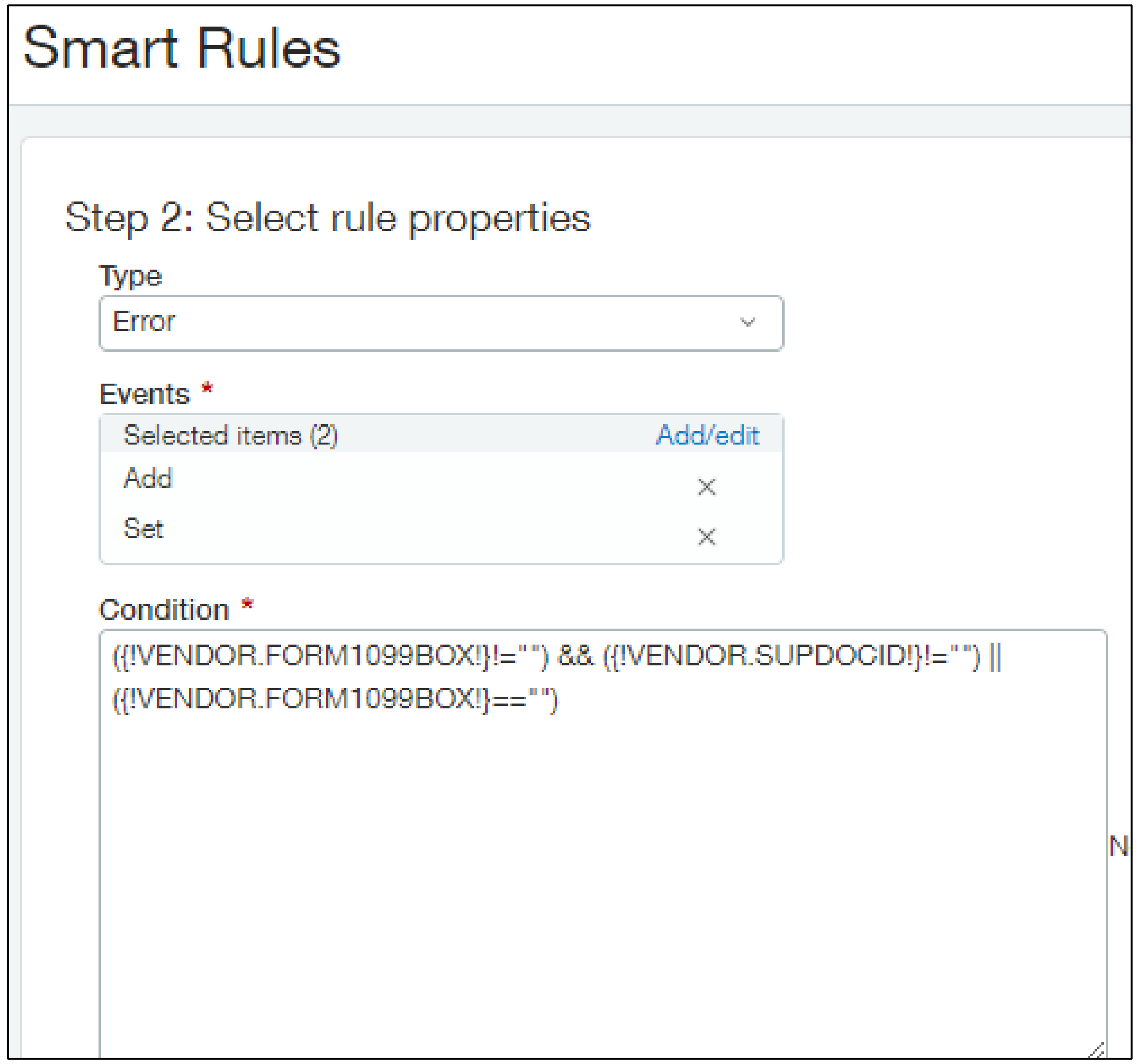
Smart Rule Rationale

If the Vendor’s 1099BOX is not blank, and blank attachments – Generate an error upon “Post”

Added Rationale

If the Vendor’s 1099BOX is blank – No errors are given





Smart Invoice Description

Smart Invoice Description

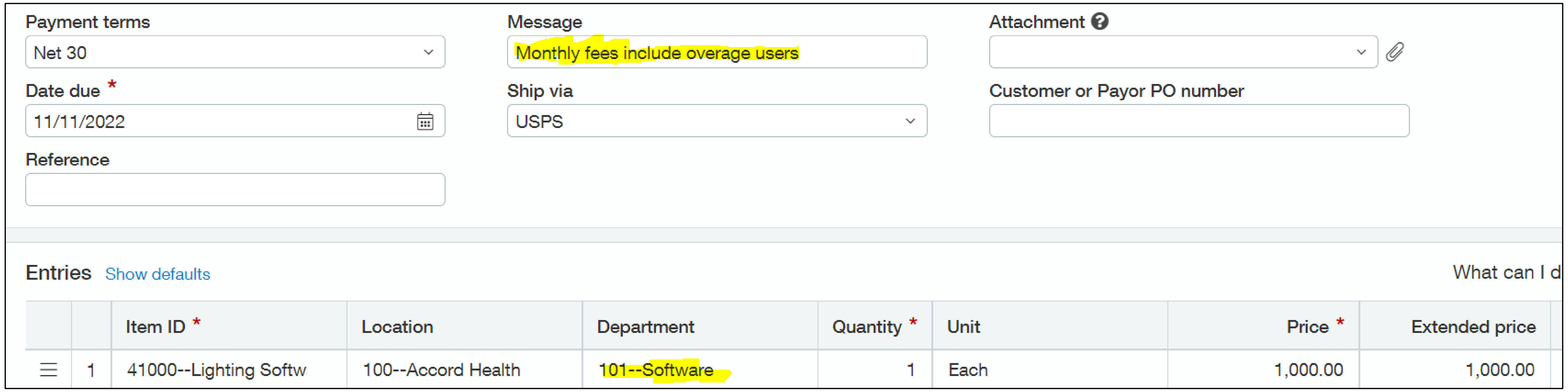
Automate Invoice Description

Scenario: A SaaS company needs different invoice message depending on tagged department.

Department = Software: "Monthly fees include overage users"

Department = Support: "Upgrade to Platinum Support for immediate turnaround"

Department = Professional Services: "Detailed hours are provided upon request"



Payment terms: Net 30
Message: Monthly fees include overage users
Attachment
Date due *: 11/11/2022
Ship via: USPS
Customer or Payor PO number
Reference

Entries Show defaults

What can I d

		Item ID *	Location	Department	Quantity *	Unit	Price *	Extended price
☰	1	41000--Lighting Softw	100--Accord Health	101--Software	1	Each	1,000.00	1,000.00

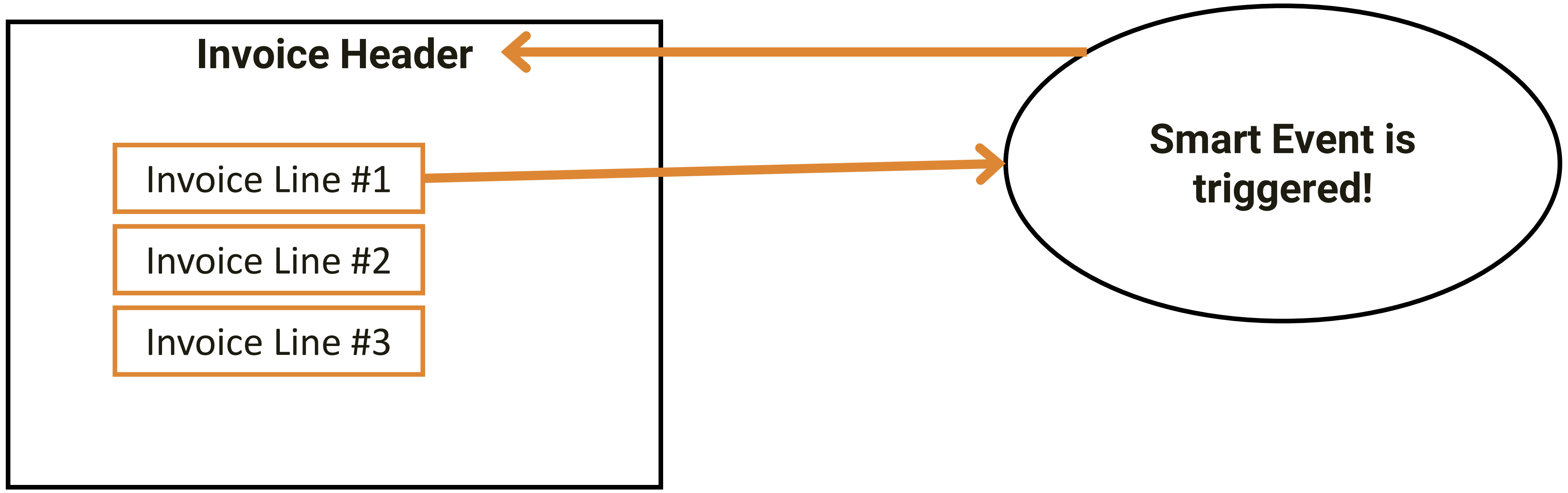

Smart Invoice Description
Automate Invoice Description
Good Solution =
Type it in!
armanino

Smart Invoice Description

Automate Invoice Description

Better Solution

Create Smart Events to auto-populate the message on the invoice header based on Line #1's department.

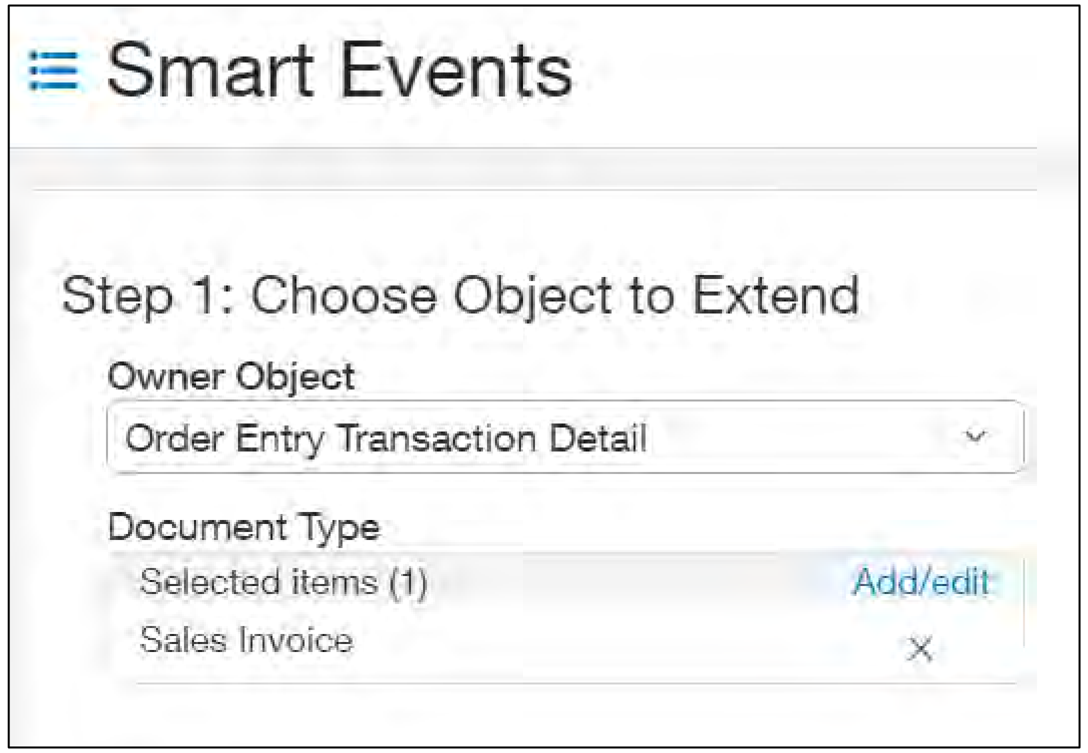


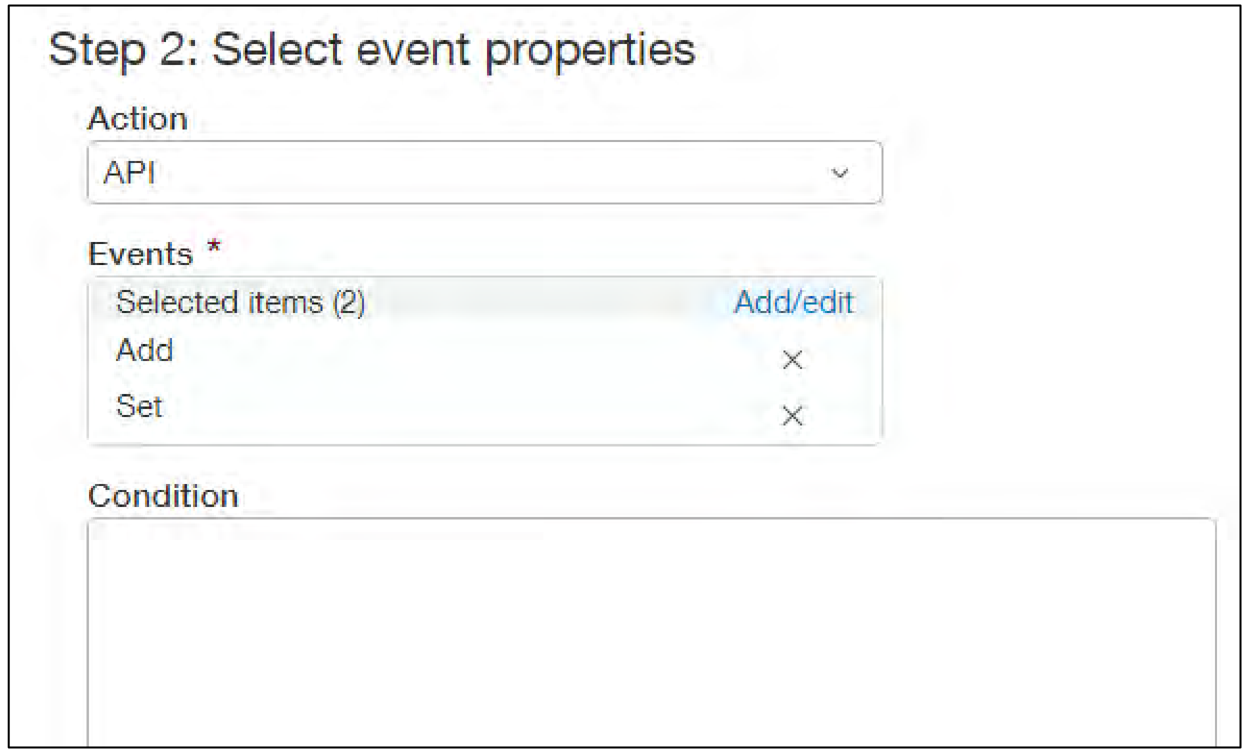
Smart Invoice Description

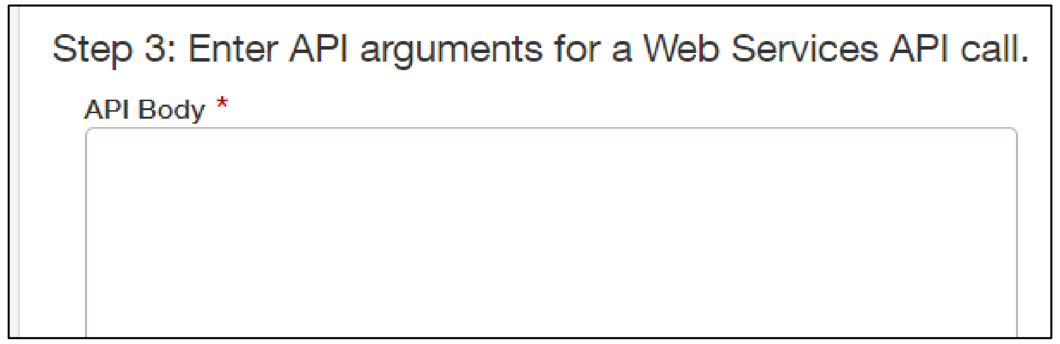
Automate Invoice Description

Better Solution

What are Smart Events? Smart Events are triggered when a given event occurs, and certain conditions are met.







Smart Invoice Description

Automate Invoice Description

How it's Done
Navigate to Platform Services > Smart Events

Follow the screenshots

02 Code

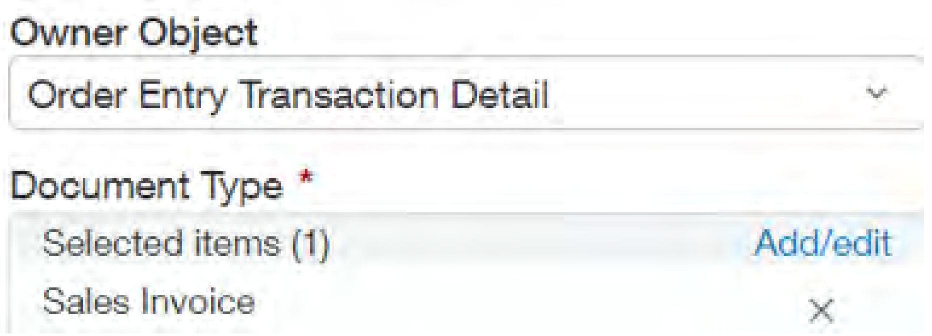
```
{!SODOCUMENTENTRY.LINE_NO!} == 0 &&
{!SODOCUMENTENTRY.DEPARTMENTID!} == "201"
```

03 Code

```
<update_sotransaction
key="{!SODOCUMENTENTRY.SODOCUMENT.DOCID!}">
  <message>Monthly fees include overage users</message>
</update_sotransaction>
```

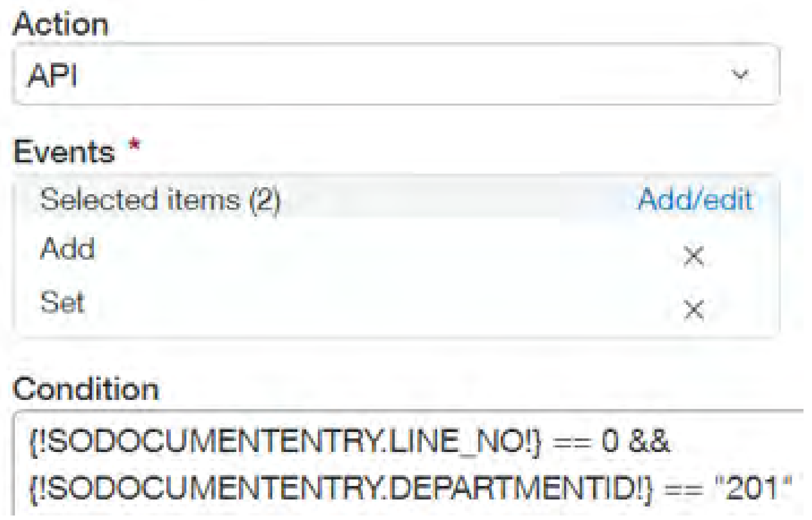
01

Choose object to extend



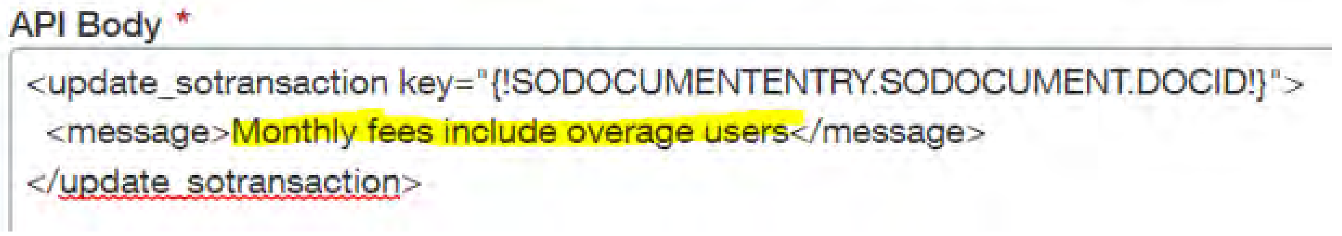
02

Select event properties



03

Enter API arguments for a Web Services API call



Smart Invoice Description

Automate Invoice Description

Department = **Software**

INVOICE

Remit to:
Company Name Here
Dept. 1234, PO Box ABCD
Dallas, TX 75312-3836

Date	**1-Feb-2025**
Invoice #	**Inv-I00062**
Terms	Net 30
PO#	
Date Due	3-Mar-2025

Bill To:

Apple Inc.
Bill To Address 2
San Francisco, CA 94112

Ship To:

Apple Inc.
Ship To Address 3
San Francisco, CA 94112

Invoice Message/Notes: Monthly fees include overage users

ITEM #	DESCRIPTION	START DATE	END DATE	QTY	UNIT PRICE (USD)	AMOUNT (USD)
41000	Lightning Software | Annual Subscription	2/1/2025	1/31/2026	1	$1,000.00	$1,000.00
					Subtotal	$1,000.00
					Sales Tax	$0.00
					Total	$1,000.00
					PAYMENT	$0.00
					TOTAL DUE	$ 1,000.00

Department = **Support**

INVOICE

Remit to:
Company Name Here
Dept. 1234, PO Box ABCD
Dallas, TX 75312-3836

Date	**1-Feb-2025**
Invoice #	**Inv-I00062**
Terms	Net 30
PO#	
Date Due	3-Mar-2025

Bill To:

Apple Inc.
Bill To Address 2
San Francisco, CA 94112

Ship To:

Apple Inc.
Ship To Address 3
San Francisco, CA 94112

Invoice Message/Notes: Upgrade to Platinum Support for immediate turnaround

ITEM #	DESCRIPTION	START DATE	END DATE	QTY	UNIT PRICE (USD)	AMOUNT (USD)
41000	Annual Gold Support	2/1/2025	1/31/2026	1	$1,000.00	$1,000.00
					Subtotal	$1,000.00
					Sales Tax	$0.00
					Total	$1,000.00
					PAYMENT	$0.00
					TOTAL DUE	$ 1,000.00

Auto-populate Dimensions via Relationships

armanino

Dimension Relationships

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Auto-populate Dimensions via Relationships

Scenario: The Not-For-Profit organization heavily utilizes Sage Intacct dimensions, but the accounting team needs to tag numerous dimensions every single transaction.

Entries Show defaults

		Account *	Program	Location	Department	Donor	Restriction	Debit	Credit
☰	1	60000-110--Payroll-Sa	2000--Resources Law	100--Resources Legac	PA--Program Administ	D0006--National Park	Unrestricted	Debit	Credit

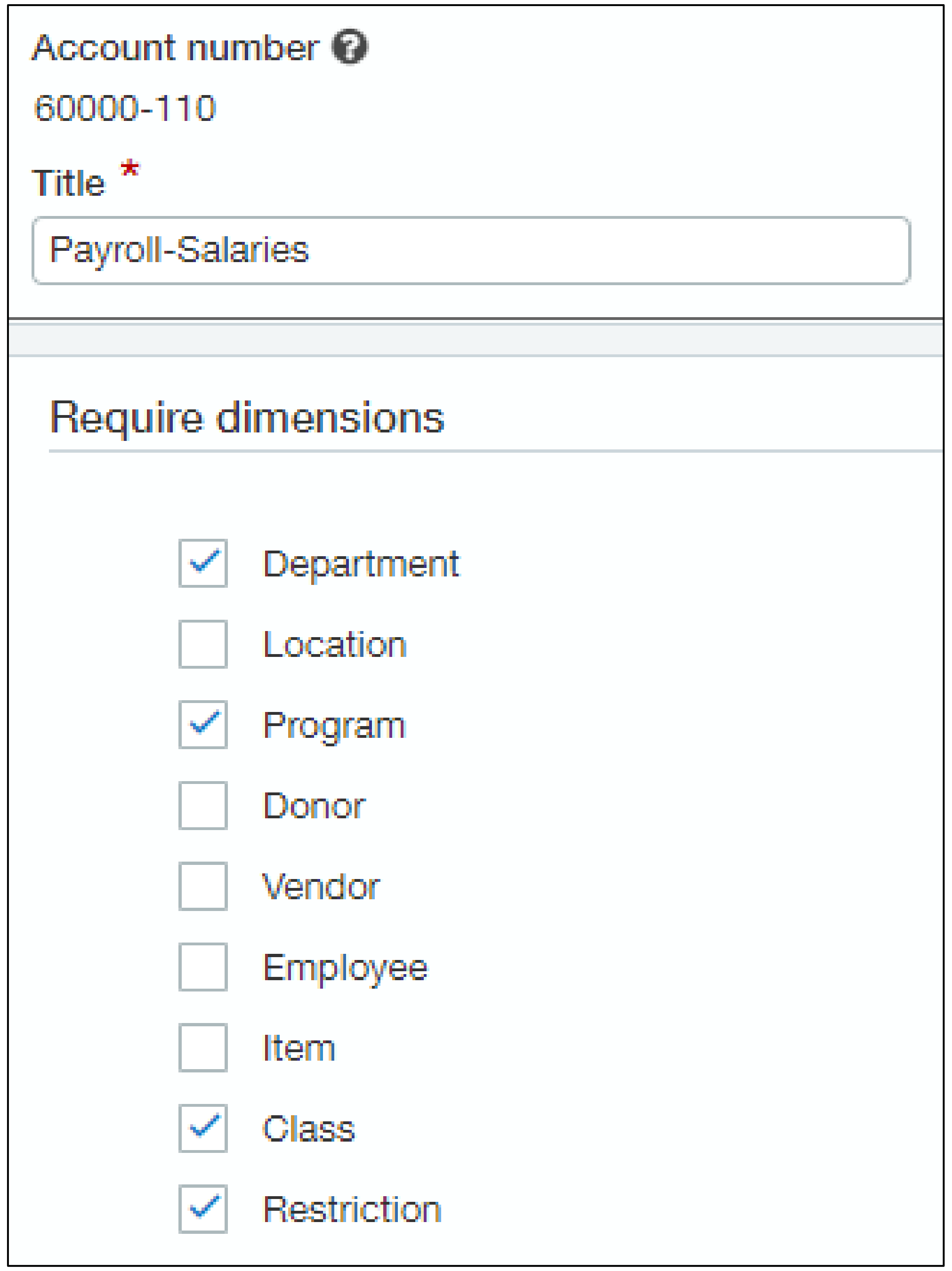
Good Solution: Require dimensions per GL Account

Dimension Relationships

Auto-populate Dimensions via Relationships

Scenario: The Not-For-Profit organization heavily utilizes Sage Intacct dimensions, but the accounting team needs to tag numerous dimensions every single transaction.

Good Solution: Require dimensions per GL Account



Dimension Relationships

Scenario: The Not-For-Profit organization heavily utilizes Intacct dimensions, but the accounting team needs to tag numerous dimensions every single transaction.

Better Solution

- Create dimension relationships
- Dimension relationships can be a helpful way to simplify data entry by auto-populating related values between dimensions. These relationships automate and speed up data entry.
- In short, it auto-populates dimensions!

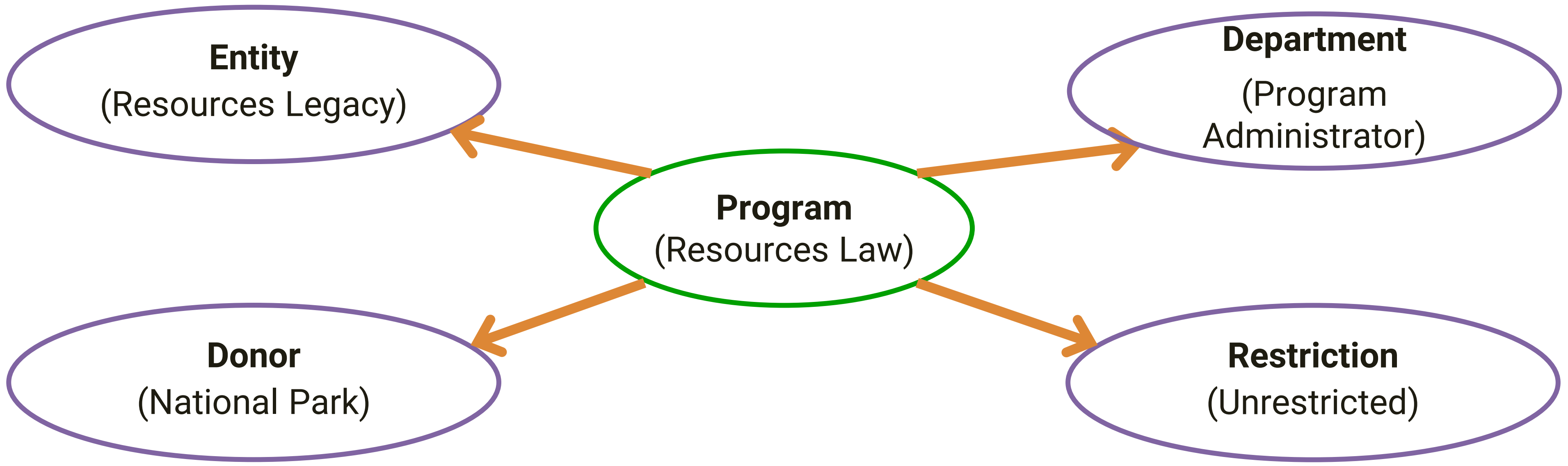
Dimension Relationships

How it's Done

Entries Show defaults

Auto-Populates per the Program

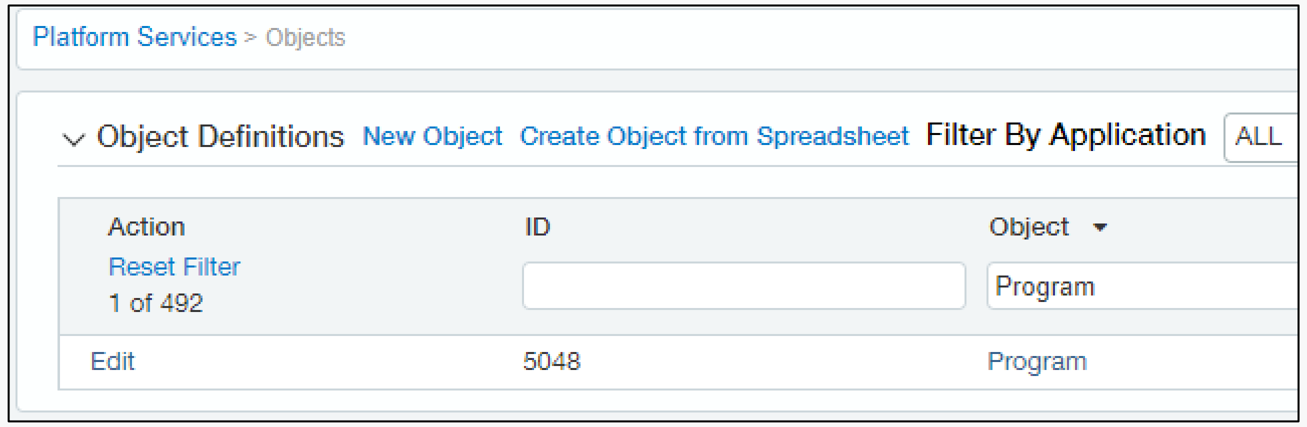
		Account *	Program	Location	Department	Donor	Restriction	Debit	Credit
☰	1	60000-110--Payroll-Sa	2000--Resources Law	100--Resources Legac	PA--Program Administ	D0006--National Park	Unrestricted		

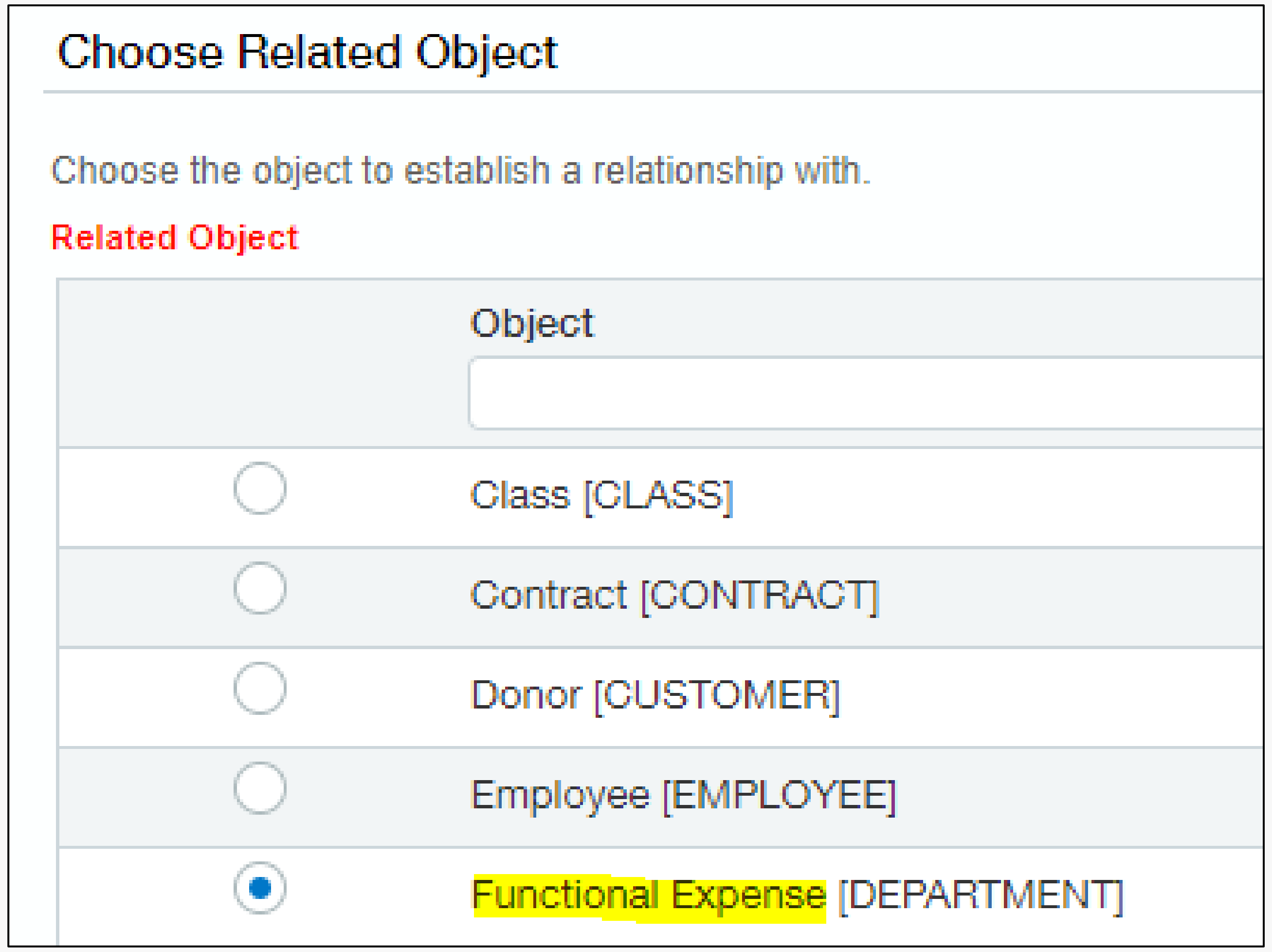


Dimension Relationships

How it's Done – Step 1

1. Navigate to Platform Services on the Top Level
2. Objects
3. Find the dimension
4. Under relationship, add New
5. Choose the related dimension, in our example all four: Department, Location, Donor (Customer) and Restriction





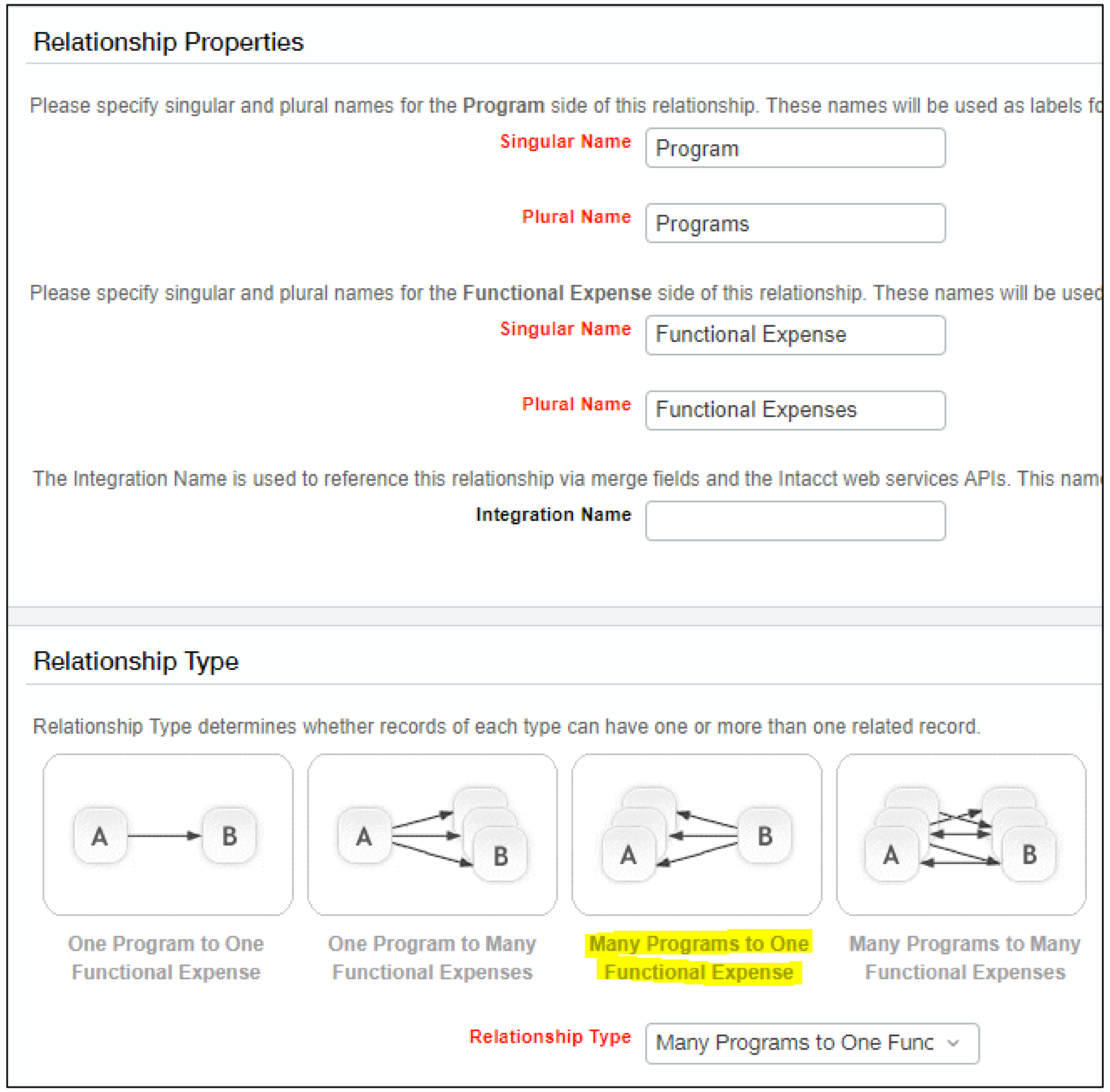
Dimension Relationships

How it's Done – Step 1

6

Choose relationship type

Usually, it's "Many to One"

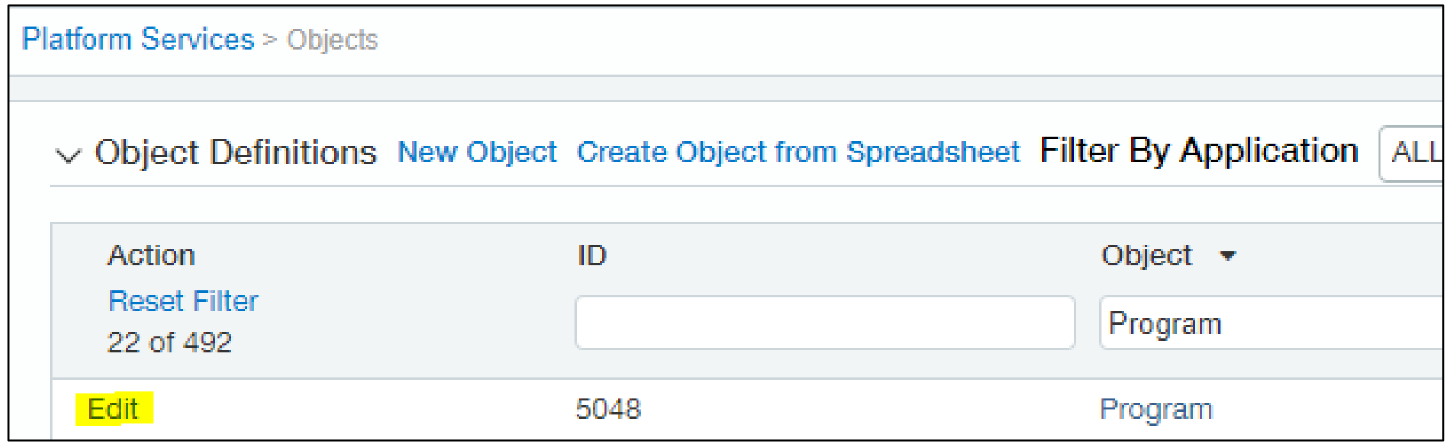


Dimension Relationships

How it's Done – Step 2

1. Navigate to Platform Services on the Top Level
2. Objects
3. Find the dimension
4. Edit
5. Enable "Auto-fill related objects"

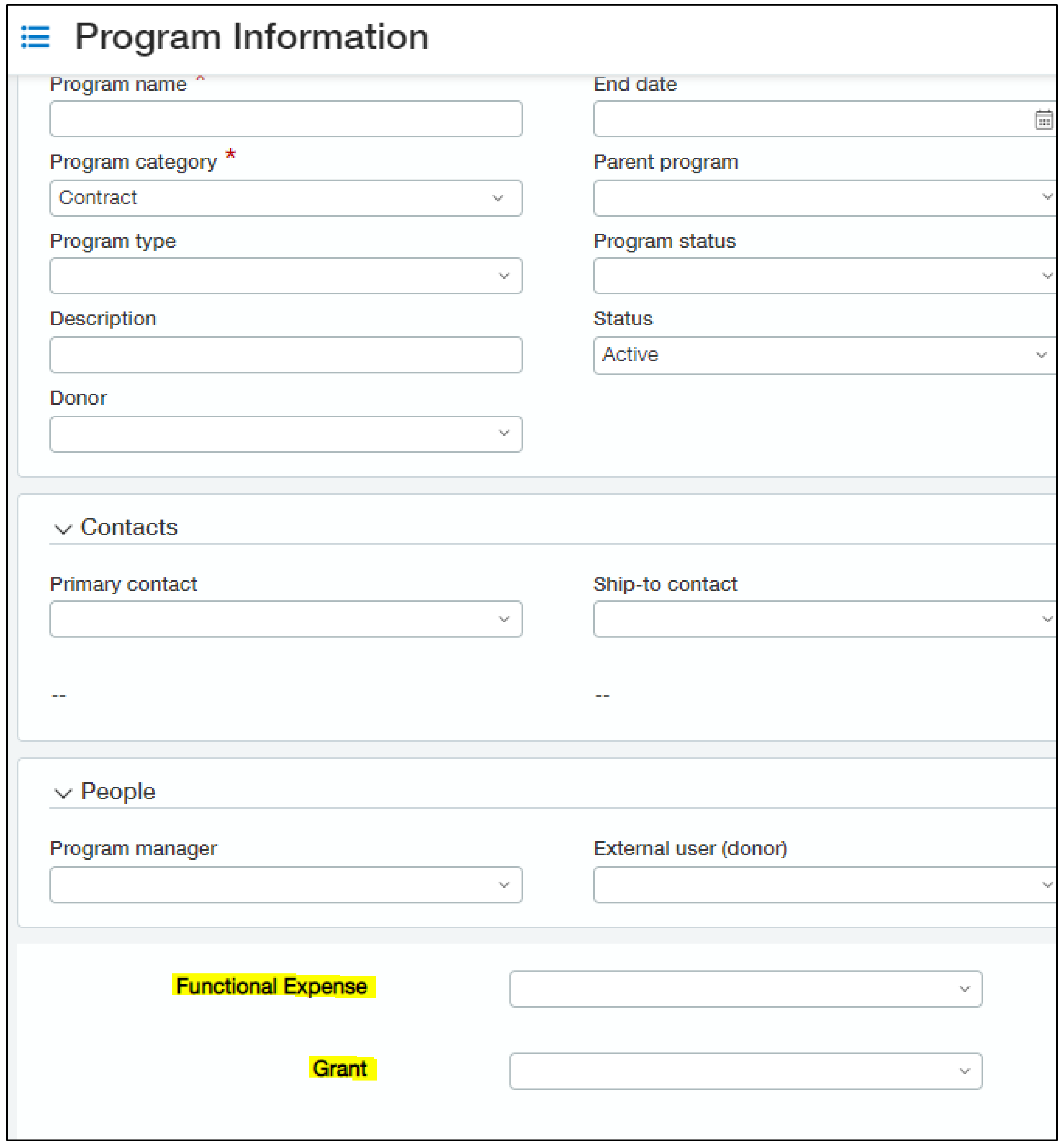
   This lets Sage Intacct auto-populate related dimensions



Dimension Relationships

How it’s Done – Step 2

6 Assign relationship by Dimension



Quest Conclusion

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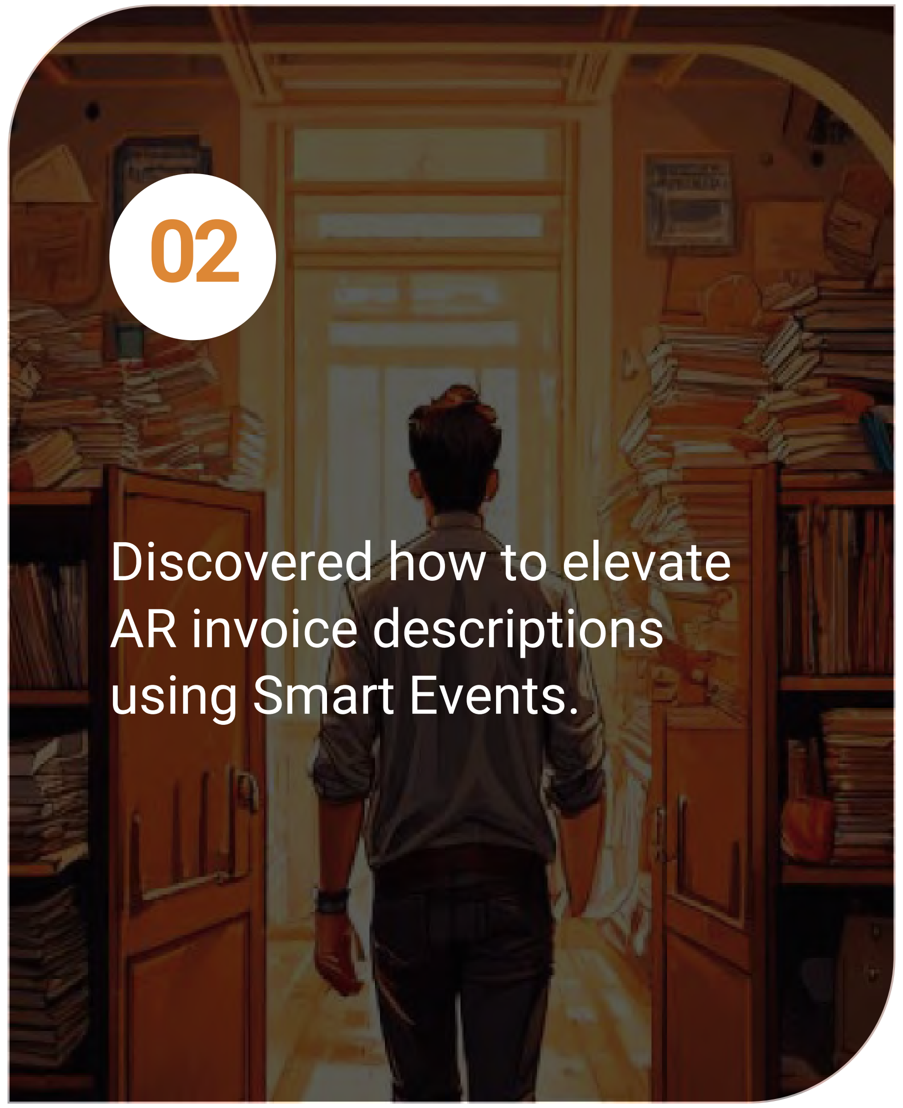
01

Unlocked the power of Smart Rules to automate and enforce 1099 vendor requirements.

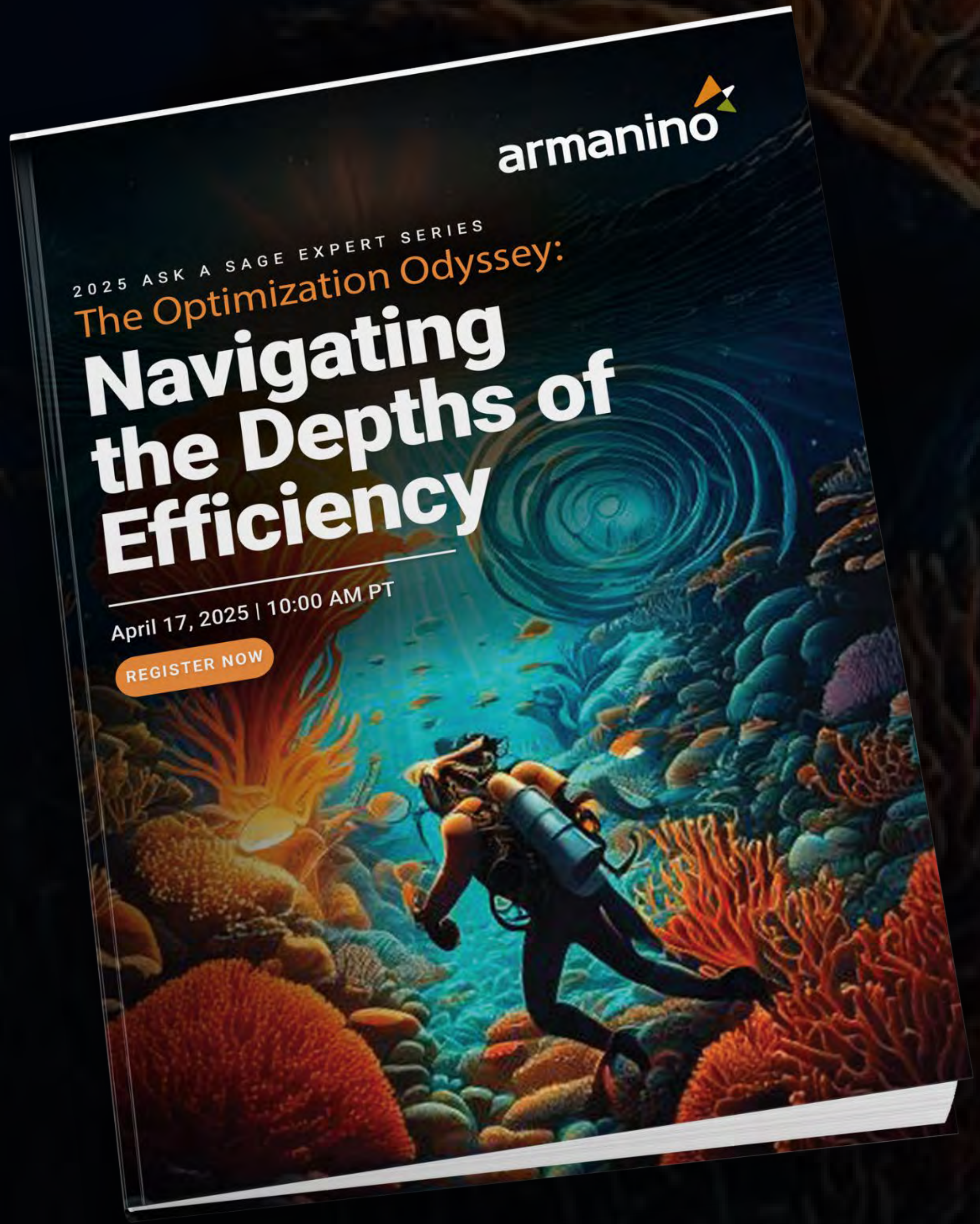


02

Discovered how to elevate AR invoice descriptions using Smart Events.

03

Explored best practices for using dimension relationships.



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The Optimization Odyssey:

Navigating the Depths of Efficiency

Thank You

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